

GRANTS INFO

Volume 2, Issue 1

Fall 2001

A Collaboration of Student Professional Learning

By: Christopher Tamburro
Student Editor

It is common in a collegiate setting to recognize those students who have excelled in academics, athletics, and in leadership positions. It is less common, however, to recognize students who have made a positive difference both in their own lives and in campus departments and organizations through their paraprofessional work. Most campus work and internship assignments give students the opportunity to expand their classroom experi-

ences by working in an environment similar what might be expected in the "real world."

As a student office assistant for the Office of Academic Grants and Sponsored Research, this editor was given the opportunity to interview a senior computer science major, Steve Richter, about the development of a custom-designed electronic administration system for grants management. When complete, this system could parallel similar systems (developed by professional programmers) at MIT and other major universities. Richter's accomplishments definitely reflect a professional achievement.

Steve Richter was presented with the following challenge: to design an electronic medium which could be used by grant principal investigators (PI), their respective department chairs and school deans, and the Office of Academic Grants and Sponsored Research. Richter established, designed, re-designed, tweaked, and tested TCNJ's E-Grants System. E-Grants is an online resource in which faculty and staff can send early notification of intent to

submit a proposal, input their formal proposal, utilize the online budget template, and complete an on-line routing form in order to facilitate and expedite proposal review and approval by the appropriate office. The system even notifies approving offices that proposals are in the process of being submitted or have been submitted for review and approval electronically. If a proposal is reviewed and disapproved there is a provision for a brief explanation in the reason(s) for disapproval.

During this process, Steve worked with members of OAGSR in mapping out the pre-award research and grant administration process and then created a user friendly electronic system that is interactive. The automated processes include an early notification module, a budget worksheet, and a routing and approval form complete with a link to the word processed proposal file. As Richter and the team from the Department Applications Development Team (DADT) streamline this system, tying up odds and ends, Steve says that he looks forward to the challenge of adding "Phase II," the post-

award process to the E-Grants system.

Many educators have theorized that lesson plans for classes of almost any subject should include some sort of team activity. These educators believe that assigning a project to a group of people that may not know each other with an objective that may not be certain will help students prepare for their roles in commerce, business, or industry. During his interview, Richter reiterated his appreciation for the team effort that compiled this difficult project. Steve credits Andy Stutzman of the DADT for his guidance, professional support, and project organization. Throughout the project, Richter was able to collaborate with senior computer science major Keith Trnka, if there were any technical problems that he did not have experience in solving. During the later periods of the project development, Vincent Johnson, a Senior Computer Science Major joined the team of programmers to aid in the process. Richter also believes that his experience with the staff of the

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From the Vice Provost for Research and Faculty Development

On this one-year anniversary of Grants Info, we are devoting this issue to reflect on our accomplishments and to look ahead to new and continuing challenges. The focal point of our agenda to date is *building a responsive research administration enterprise*. We identified in our inaugural issue some necessary elements in building an infrastructure to respond to the needs of our customers. We received several suggestions and recommendations that helped to further define and refine proposed new policies and procedures.

Beginning this semester, our first set of Policies to Support Scholarly Activities (PotoSSA) will be implemented. PotoSSA addresses the allocation of recovered facilities and administrative costs or indirect costs, salary savings, institutional cost sharing and mini grants. Our next step is to develop policies for intellectual property, conflict of interest, and extra compensation for extra work on sponsored agreements.

The Office of Academic Grants and Sponsored Research is "building a responsive research administration enterprise" through its

- *Policies to Support Scholarly Activities (PotoSSA)*
- *E-Grants proposal system*
- *Grantsmanship, Research, and Teaching Awards Ceremony*
- *Research Domain @ TCNJ publication*
- *Success in helping to increase dollar awards by 28.49 percent*

While we made very significant installments and progress in streamlining grant processing procedures last year, we are most excited about the engagement of our students in working on a customized electronic system to address a constrained resource of our customers. As reported in the cover article, the E-Grants system is set up to reduce proposal processing time by making it convenient for our customers to interact directly with their chair, dean and the OAGSR without stepping away from their workstation! This experiential learning opportunity

is yielding a quality output and team-based production efficiency that any professional enterprise will envy. We hope to deploy this user-friendly pre-award system within the next couple of weeks. Andy Stutzman and Steve Richter have assured me that the next step will be to phase in post award processing.

We were also able to initiate a formal recognition ceremony to celebrate the achievements of our faculty and staff in the area of grantsmanship last year. We currently have two faculty committees working on the details to recognize achievements in teaching and research. We hope to include research and teaching awards in GRATA II to be held on February 9, 2002.

A profile of the research capabilities of some of our teacher-scholars will be featured in a publication titled "Research Domain @ TCNJ" currently in the press. While the requirement to be listed was somewhat restrictive on this first issue, we intend to compile a more comprehensive web-based version starting in the spring 2002.

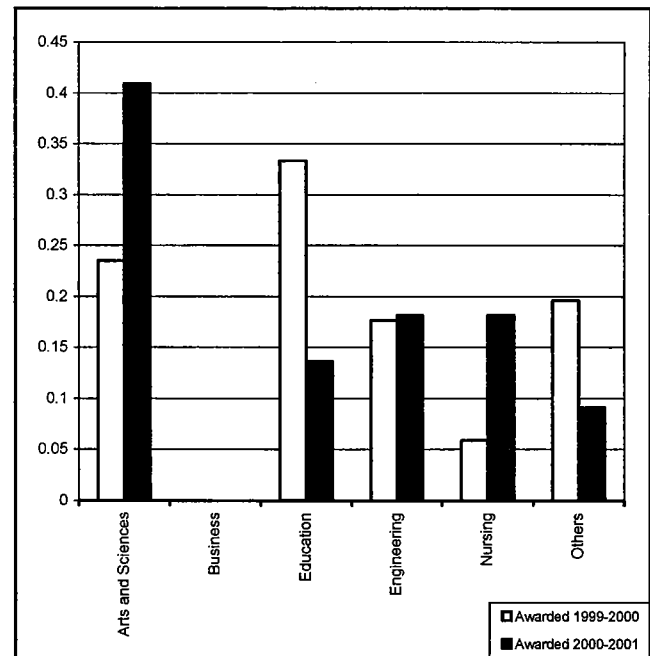
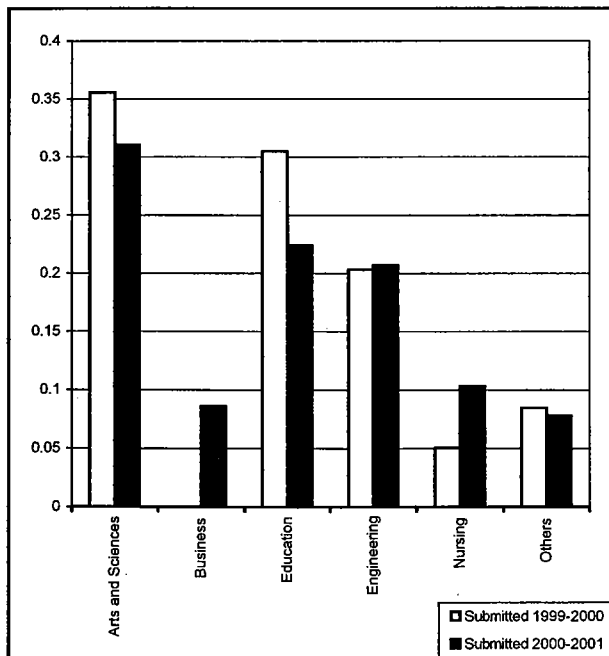
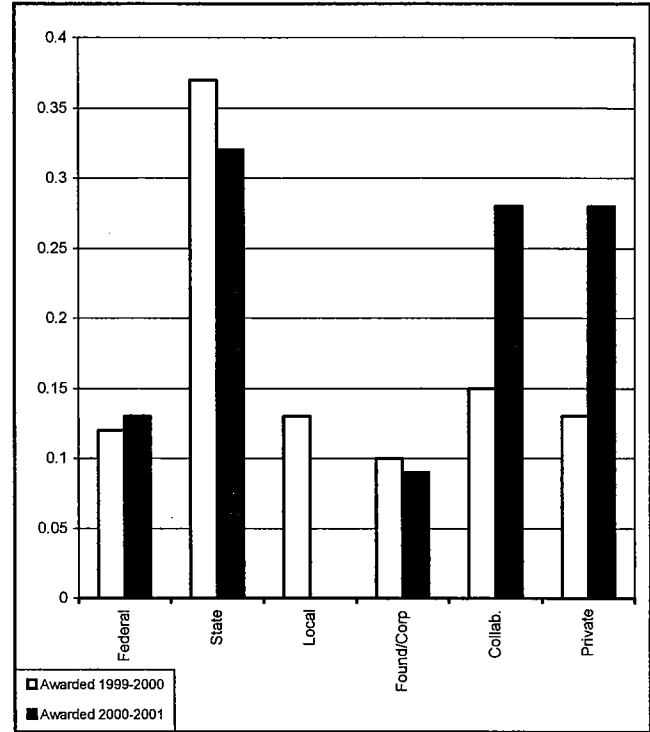
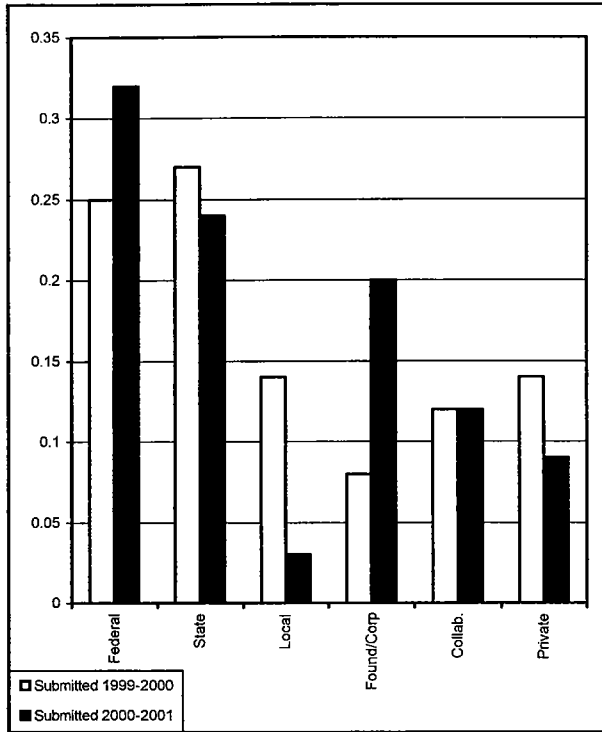
Although we were unable to conduct a special week of professional development activities proposed for the end of the spring semester, we do intend to explore this for next year. In the meantime, please share with us some suggestions for workshops and seminars.

Finally, we extend our congratulations to everyone who developed and submitted a proposal for funding in FY 2001. We increased our dollar awards by 28.49 percent over FY2000. Let's raise it up another notch! What about another increase of 25% in FY 2002?

Emmanuel I. Osagie

Student Professional Learning (continued from page 1) OAGSR helped him to learn what it would be like to work for a supervisor or corporation that contracted him to design computer applications. While there is much designing and debugging in the Computer Science curriculum, the 500+ hours that Steve Richter has spent working on this project have given him the opportunity to sharpen his classroom and lecture-obtained skill and to learn other programs and skills that are not taught in the classroom, including Pearl, HTML, JAVA, and SQL. He believes that this experience has allowed him to manage a project and see it completed, and has given him insight for what is "out-there" in his chosen field. To him, this project was invaluable in helping him to have a practical insight into the field in which he has chosen to partake. He should have no problem with his first job interview. Congratulations, Steve!

Proposals Submitted and Awarded (1999-2001) by Source of Funding and Academic Unit (percentages)



Mark Your Calendars!

GRATA—February 9, 2002

ERA Update

Electronic Research Administration (ERA) is alive and kicking at The College of New Jersey Office of Academic Grants and Sponsored Research (OAGSR)! For funding information, InfoEd is up and running, and we continue to encourage faculty and staff on campus to sign up to receive funding information directly. The address is: <http://www.infoed.org/>. We will be conducting workshops at the department level to help anyone who is still slightly intimidated by the computer registration process. Look for e-mail announcements-coming soon.

The College grant routing form is currently on the web in Excel format which can be downloaded and then filled out, printed, and signed. But exciting advances in the pre-award proposal process have been taking place throughout the summer. With the guidance of Andy Stutzman, TCNJ Senior Steve Richter (see article on page one) has developed a totally electronic web-based proposal review and routing procedure. No more running to several offices around campus to obtain approval for proposal submission;

just press a button on the computer! Look out NSF Fastlane! We hope to have this ready and operational in a few weeks. Look for an announcement in your e-mail and check our website (<http://grants.intrasun.tcnj.edu>). Steve is also working on a post-award component that will be completed later this term. The OAGSR is proud of this team effort with Information Management to bring cutting edge electronic capability to the TCNJ community.

Proposals Submitted (July 1, 2000-June 30, 2001)

Schools & Departments	FY1999/2000				FY2000/2001				Percent Change	
	No.	%Total #	Requested (\$)	% of Total \$	No.	%Total #	Requested (\$)	% of Total \$	Prop. Sub.	Amount (\$)
Arts & Sciences	21	35.56	2,296,309.94	21.15	18	31.03	902,031.00	4.49	-13.64	-60.72
Art	2	3.39	3,000.00	0.03	1	1.72	2,500.00	0.01	-33.33	-16.66
Biology	3	5.08	146,534.00	1.35	2	3.45	92,489.00	0.46	-25.00	-36.88
Computer Science	3	5.08	1,522,649.00	14.02	2	3.45	107,691.00	0.54	-25.00	-92.93
English	1	1.69	23,500.00	0.22	1	1.72	26,000.00	0.13	0.00	10.64
History	1	1.69	7,500.00	0.07	1	1.72	155,770.00	0.77	0.00	1976.67
Law and Justice	0	0.00	0.00	0.00	1	1.72	29,050.00	0.14	100.00	100.00
Math and Statistics	1	1.69	63,856.00	0.59	2	3.45	145,431.00	0.72	50.00	127.75
Philo. & Religion	1	1.69	5,000.00	0.05	1	1.72	14,100.00	0.07	0.00	181.96
Physics	0	0.00	0.00	0.00	1	1.72	132,235.00	0.66	100.00	100.00
Political Science	4	6.78	475,596.94	4.38	2	3.45	150,600.00	0.75	-40.00	-68.33
Psychology	2	3.39	24,200.00	0.22	0	0.00	0.00	0.00	-66.67	-100.00
Soc./Anthro.	3	5.08	24,474.00	0.23	3	5.17	43,165.00	0.21	0.00	76.37
Academic Enhancement	3	5.08	1,133,917.00	10.44	4	6.90	3,474,252.00	17.28	25.00	206.39
Business	0	0.00	0.00	0.00	5	8.62	256,026.00	1.27	500.00	100.00
Career Advancement	1	1.69	10,000.00	0.09	0	0.00	0.00	0.00	-50.00	-99.99
Center for Inquiry & Design	1	1.69	750,000.00	6.91	0	0.00	0.00	0.00	-50.00	-100.00
Education	18	30.51	2,733,938.00	25.18	13	22.41	3,153,153.00	15.68	-26.32	15.33
Career Equit. Asst. Center	1	1.69	500,000.00	4.60	1	1.72	500,000.00	2.49	0.00	0.00
EASE	3	5.08	375,072.00	3.45	1	1.72	133,056.00	0.66	-50.00	-64.53
EECE	2	3.39	1,429,897.00	13.17	2	3.45	319,226.00	1.59	0.00	-77.67
Health & Phys. Ed.	0	0.00	0.00	0.00	1	1.72	20,180.00	0.10	100.00	100.00
Int'l. Studies	2	3.39	30,000.00	0.28	1	1.72	20,000.00	0.10	-33.33	-33.33
Lang. & Comm.	2	3.39	248,969.00	2.29	1	1.72	183,507.00	0.91	-33.33	-26.29
Special Education	1	1.69	150,000.00	1.38	3	5.17	934,288.00	4.65	100.00	522.86
Engineering	4	6.78	477,320.00	4.40	9	15.52	1,063,438.00	5.29	100.00	122.79
Tech. Studies	8	13.56	3,278,066.00	30.19	3	5.17	10,700,767.00	53.22	-55.56	226.44
Library	0	0.00	0.00	0.00	1	1.72	62,792.00	0.31	100.00	100.00
ADEP	2	3.39	54,218.00	0.50	1	1.72	34,762.00	0.17	-33.33	-35.88
Nursing	1	1.69	22,387.00	0.21	4	6.90	345,354.00	1.72	150.00	1442.59
Total	59	100.00	10,756,155.94	100.00	59	100.00	20,108,520.00	100.00	0.00	86.95

Proposals Submitted (July 1, 2000-June 30, 2001)

continued

	Project Director		Project Title	Funding Agency	Total Amt. (\$)
1	Bakewell-Sachs	Susan	Infant Functional Status & Discharge Management	Univ. of Penn.	\$79,550.00
2	Bakewell-Sachs	Susan	Trenton: A City With Heart, Anti-Hypertension Campaign	Bristol-Myers Squibb	\$20,000.00
3	Bakewell-Sachs	Susan	Community -Based Nursing Education: A School of Nursing-Parish	Helene Fuld Health Trust	\$96,400.00
4	Bakewell-Sachs	Susan	Infant Functional Status and Discharge Management	Univ. of Penn.	\$79,550.00
5	Ball	William	Leadership in Public Affairs Program	Jaqua Foundation	\$50,600.00
6	Ball	William	Leadership in Public Affairs	Gladys Brooks Foundation	\$100,000.00
7	Behre	William	Trenton Referral Project	The Spencer Foundation, Small	\$34,958.00
8	Bell	Gary	Vocational Student Organizations/Technology Student Association	NJ Dept. of Ed.	\$83,353.00
9	Boatwright	James	Academic And Career Enhancement Program	U.S. Dept. of Education	\$1,073,395.00
10	Boatwright	James	The Educational Opportunity Fund, Summer and AY 02	NJ Dept. of Education	\$824,745.00
11	Chambers	James	Collegebound Grant Program Phase III Conference-Trenton Day	NJCHE	\$1,412.00
12	Chambers	James	College Bound Grant Program	NJCHE	\$1,574,700
13	Clydesdale	Timothy	U.S. Minorities and the Process of Becoming a Lawyer...	Law School Admissions Council	\$37,443.00
14	Conjura	Edward	AMS Epsilon Pre-College Program	American Mathematical Soc.	\$15,000.00
15	Crofts	Daniel	Developing an International Studies Major	U.S. Dept. of Education	\$155,770.00
16	Dell	Amy	Preparing special & Elementary Educators ...	NJCHE	\$749,332.00
17	Dell	Amy	Adaptive Technology Center for New Jersey Colleges	NJCHE	\$150,000.00
18	Dickinson	Gloria	Oral Tradition: Preserving an African Legacy	NJ Council for the Humanities	\$3,000.00
19	Evangelisto	Anthony	Provisional Teacher Training Program	NJ Dept. of Education	\$133,056.00
20	Frede	Ellen	Implementation and Outcomes of Universal Preschool Ed: Inten-	Rutgers	\$72,391.00
21	Hadge	Joseph	Improving The Campus Climate	NJ Div. of Hwy Traffic Safety	\$34,762.00
22	Hagedorn	Thomas	Introducing Software Tools into Linear Algebra and Principles of	NSF	\$130,431.00
23	Hoffman	Jay	Effect of HMB and Creatine Monohydrate on Power Performance	Environmental and applied Sci-	\$20,180.00
24	Hollander	Jean	Writers' Conference 2002	NJ Council on the Arts	\$26,000.00
25	Katz	Allen	Integrated Optical Modulator Development: Improving Linearity	Lafayette	\$26,650.00
26	Knox	Deborah	CITIDEL: Computing and Information Technology Interactive digi-	Virginia Tech	\$105,691.00
27	Lawson	Matthew	Community- Based Research at The College of New Jersey	Bonner Fdn/Trenton Center	\$4,000.00
28	Lawson	Matthew	Discovering Program Effectiveness: Outcomes Measures for Isles-	American Sociological Associa-	\$1,722.00
29	Lindberg	Claire	Advanced Education Nursing Traineeship	DHHS	\$69,854.00
30	Lovett	Donald	Integration of Confocal Microscopy Technology into the Under-	NSF	\$87,529.00
31	Marcus	Larry	Mentor Training Program Bid	NJ Dept of Education	\$275,689.00
32	Marcus	Lawrence	Goals 2000 Professional Development Schools Program	City of Burlington Public Schools	\$22,188.00
33	Martinovic	Miroslav	Information Retrieval Based on Large Text Collections: Design and	CREW	\$2,000.00
34	Masterson	Judith	"The Political is the Personal, perspectives from the Latin American	Mercer Co. Cult. and Herit.	\$2,500.00
35	McCormack	Robert	World Factbook of Criminal Justice System	Bureau of Justice Statistics	\$29,050.00
36	Ochoa	O. Romulo	Molecular Dynamics Simulations of Fracture in Vitreous Silica	NSF	\$132,235.00
37	Pasch	Suzanne	Overseas Schools Consolidated Assistance Program	US Dept. of State	\$20,000.00
38	Pasch	Suzanne	A Proposal to Increase Capacity to Prepare Highly Effective Teach-	NJCHE	\$745,017.00
39	Rawicz	Harris	Engineering Support for the global positioning system	ITT	\$5,942.00
40	Reinert	Howard	The Structural Characteristics of Timber Rattlesnake Dens in Penn-	PA Wild Resource Conservation	\$4,960.00
41	Sepahpour	Bijan	An Affordable State of the Art Laboratory for Undergraduate Civil &	NSF	\$74,862.00
42	Sherman	Sharon	Teachers as Leaders and Learner Project, Eisenhower Program	NJ Dept of Education	\$246,835.00
43	Switzer	Mary	Statewide Nontraditional Career Assistance Center (4/5)	NJ Dept. of Education	\$500,000.00
44	Tebbe	Patrick	Addressing different Learning Styles in Thermodynamics with	NSF	\$330,623.00
45	Tebbe	Patrick	Virtual Thermodynamics for Engineering Education	NSF	\$240,432.00
46	Tebbe	Patrick	Numerical Modeling of Interfacial Thermal Effects for Physical Va-	NSF	\$417,521.00
47	Todd	Ronald	Materials Adaptation Pilot(MAP) ...	NSF	\$446,902.00
48	Todd	Ronald	Center for Technology Teaching and Learning	NSF	\$9,996,126.00
49	Todd	Ronald	A National Model for Technology Education Facilities	NSF	\$167,739.00
50	Tramdack	Philip	TCNJ Library Archives Photography Digitization and Local History	Institute of Museums and Library	\$62,792.00
51	Vandegrift	Donald	Labor Market Compensation and Economic Behavior	NSF	\$103,366.00
52	Vandegrift	Donald	Labor Market Compensation & Economic Behavior: An Experimen-	Olin Foundation	\$44,851.00
53	Vandegrift	Donald	Labor Market Compensation & Economic Behavior...	Russel Sage Foundation	\$29,600.00
54	Vandegrift	Donald	Labor Market Compensation & Economic Behavior...	Smith Richardson	\$33,358.00
55	Vandegrift	Donald	Labor Market Compensation & Economic Behavior... Tournaments	Alfred F. Sloan Foundation	\$44,851.00
56	Weber	Robert	TCNJSSI Regional Center Grant-Phase II Yr 3--	Rutgers	\$70,000.00
57	Weber	Robert	Partnership Program for Excellence in Mathematics, Science, and	Rutgers	\$20,000.00
58	Winston	Morton	Joint Curriculum Development on Human Rights and International	Fulbright Foundation	\$14,100.00
59	Wu	Yiqiang	Resource Center for Language Minority Students	NJ CHE	\$183,507.00

Proposals Awarded (July 1, 2000-June 30, 2001)

	Project Director		Project Title	Funding Agency	Total Amt (\$)
1	Bakewell-Sachs	Susan	Infant Functional Status...	Sub-Contract U of Penn. Ntl. Inst. Chld. Hlth	\$32,239.00
2	Bakewell-Sachs	Susan	Trenton: A City With Heart...	Bristol-Myers Squibb	\$20,000.00
3	Bakewell-Sachs	Susan	Community -Based Nursing Education...	Helen Fuld Trust	\$100,000.00
4	Boatwright	James	The Educational Opportunity Fund...	NJ Department of Education	\$878,992.00
5	Chambers	James	Collegebound Grant Program Phase III...	NJCHE	\$1,412.00
6	Clydesdale	Timothy	U.S. Minorities and the Process of Becoming	Law School Admissions Council	\$37,443.00
7	Dickinson	Gloria	Oral Tradition: Preserving an African Legacy	NJ Council for the Humanities	\$3,000.00
8	Frede	Ellen	Implementation and Outcomes...	Rutgers	\$72,391.00
9	Gross	Jo-Ann	Three Year Project...Persian-speaking...	IASPS	\$7,500.00
10	Hadge	Joseph	Improving The Campus Climate...	NJ Div. of Hwy Traffic Safety	\$36,486.00
11	Hagedorn	Thomas	Improving the Reconstruction...	NSF	\$63,856.00
12	Hollander	Jean	The Writer's Conference, 2001	NJ State Council on the Arts	\$17,625.00
13	Katz	Allen	Integrated Optical Modulator Development...	Lafayette University Sub-contract	\$26,650.00
14	Knox	Deborah	Cluster Computing Development...	CREW	\$2,400.00
15	Lawson	Matthew	Community- Based Research...	Bonner Foundation/Trenton Center	\$4,000.00
16	Lawson	Matthew	Discovering Program Effectiveness...	Am. Soc. Assoc.	\$1,722.00
17	Pasch	Suzanne	Overseas Schools Consolidated Assistance	US Dept. State	\$20,000.00
18	Reinert	Howard	The Structural Characteristics...	PA Wild Resource Conservation Fund	\$4,960.00
19	Sherman	Sharon	Center for Inquiry and Design-Based...	U.S. Dept. of Ed.	\$750,000.00
20	Todd	Ronald	Expanding a K-12 ... (SMET) Teacher...	NJCHE	\$2,498,074.00
21	Weber	Robert	TCNJSSI Regional Cntr.-Phase II Yr 3	Rutgers	\$70,000.00
22	Weber	Robert	Partnership Program ... (suppl.)	Rutgers	\$20,000.00

Schools & Departments	FY 1999/2000				FY 2000/2001				Percent Change	
	No.	%Total #	Awards(\$)	% of Total \$	No.	% of Total #	Awards (\$)	% of Total \$	Prop. Award.	Amount (\$)
Arts & Sciences	12	23.53	267,027.00	7.35	9	40.91	142,506.00	3.05	-23.08	-46.63
African Am. Studies	0	0.00	0.00	0.00	1	4.55	3,000.00	0.06	100.00	100.00
Art	1	1.96	1,000.00	0.03	0	0.00	0.00	0.00	-50.00	-99.90
Biology	0	0.00	0.00	0.00	1	4.55	4,960.00	0.11	100.00	100.00
Chemistry	1	1.96	3,000.00	0.08	0	0.00	0.00	0.00	-50.00	-99.97
Computer Science	2	3.92	16,500.00	0.45	1	4.55	2,400.00	0.05	-33.33	-85.45
English	1	1.96	20,000.00	0.55	1	4.55	17,625.00	0.38	0.00	-11.87
History	0	0.00	0.00	0.00	1	4.55	7,500.00	0.16	100.00	100.00
Law and Justice	2	3.92	155,879.00	4.29	1	4.55	37,443.00	0.80	-33.33	-75.98
Math. & Stat	0	0.00	0.00	0.00	1	4.55	63,856.00	1.37	100.00	100.00
Philo. & Religion	1	1.96	5,000.00	0.14	0	0.00	0.00	0.00	-50.00	-99.98
Political Science	1	1.96	38,000.00	1.05	0	0.00	0.00	0.00	-50.00	-100.00
Psychology	2	3.92	24,200.00	0.67	0	0.00	0.00	0.00	-66.67	-100.00
Soc./Anthro.	1	1.96	3,448.00	0.09	2	9.09	5,722.00	0.12	50.00	65.93
Academic Enhancement	9	17.65	1,827,722.00	50.30	2	9.09	880,404.00	18.86	-70.00	-51.83
Career Advancement	1	1.96	10,000.00	0.28	0	0.00	0.00	0.00	-50.00	-99.99
Education	17	33.33	1,093,269.00	30.09	3	13.64	842,391.00	18.04	-77.78	-22.95
Career Equit. Asst. Center	1	1.96	500,000.00	13.76	0	0.00	0.00	0.00	-50.00	-100.00
EASE	2	3.92	216,489.00	5.96	0	0.00	0.00	0.00	-66.67	-100.00
EECE	0	0.00	0.00	0.00	2	9.09	822,391.00	17.61	200.00	100.00
Int'l. Studies	2	3.92	30,000.00	0.83	1	4.55	20,000.00	0.43	-33.33	-33.33
Lang.& Comm.	2	3.92	35,188.00	0.97	0	0.00	0.00	0.00	-66.67	-100.00
Special Education	3	5.88	211,620.00	5.82	0	0.00	0.00	0.00	-75.00	-100.00
Engineering	4	7.84	46,517.00	1.28	2	9.09	46,650.00	1.00	-40.00	0.29
Tech. Studies	5	9.80	312,273.00	8.59	2	9.09	2,568,074.00	55.01	-50.00	722.38
ADEP	2	3.92	54,218.00	1.49	1	4.55	36,486.00	0.78	-33.33	-32.70
Nursing	1	1.96	22,387.00	0.62	2	9.09	152,239.00	3.26	50.00	580.01
Total	51	100.00	3,633,413.00	100.00	22	100.00	4,668,750.00	100.00	-55.77	28.49

OAGSR is Now a "One-Stop Shop"

Over the last several months, we have been consolidating and streamlining our grants and research administration processes to better serve you. Effective July 1, 2001, we now have a "one-stop-shop" for all your administrative needs and interactions as you implement your respective projects and initiatives. That is, whether you are developing and submitting a proposal to an external agency for funding, implementing an award, or setting up an enterprise account (formerly called self-funding account), the Office of Academic Grants and Sponsored Research is your one-stop-shop. *All processes begin and end with us!* We will make the necessary contacts and do the *leg-work* for you so you can spend more time in implementing your program and activities.

We gladly welcome Margaret Moyer (formerly with Human Resources) who has joined our team as the Grants Administrator. Margaret is ready to start working with you in setting up accounts, and approving and processing invoices and expenditures.

We are also reallocating the Facilities and Administrative (F&A) cost, also known as indirect cost or institutional overhead, so that the funds recovered can be shared with units that directly support the work. For grants and sponsored research, the

federally negotiated rate for F&A has recently been increased to 70% of salaries and wages. Whereas 100% of the recovered F&A costs used to return to the general funds, the new distribution will be: 20% to general funds; 20% to Academic Affairs; 10% to OAGSR; 30% to the school; 20% to the department.

For enterprise accounts, the applicable F&A rate and distribution will depend on the category of proposed activities as defined below. If the enterprise initiative is a contract course or training program, F&A costs to the program will normally be waived but the net revenue or balance will be distributed according to the "20-20-10-30-20 formula" noted above. All other enterprise accounts will normally be charged an F&A rate of 8% of total revenue to be distributed as follows: 2% to general funds; 2% to Academic Affairs; 2% to OAGSR; 2% to the school.

In the meantime, please do not hesitate to contact OAGSR if there is a compelling reason to use a different rate other than the ones identified above. For instance, some funding agencies will not pay F&A charges, and in the case of enterprise accounts, you may feel that your proposed program does not fit the identified categories. We will gladly work with you to resolve any problem that may prevent you from run-

ning a successful grant or enterprise.

Enterprise Categories

Contract Courses and Training Programs: These are courses or programs offered for continuing education and primarily for non-TCNJ students. Revenues are normally generated from fees charged to the registrants.

Equipment and Supplies: These accounts involve departmental or unit equipment and supplies. Normally, income is collected from students for use of equipment or from sales of supplies and/or surplus equipment.

Workshops and Conferences: These are scheduled workshops, seminars or conferences that require registration or admission fees.

Publications, Subscriptions and Advertisements: This category involves the sale of published material or the sale of subscription and advertisement space in a published magazine or journal.

Fee for Service: These are fees paid for consulting services provided by individuals or units. Individual consulting may be done on or off-campus using institutional resources and/or paid institutional time.

Don't Forget!

Sign up for InfoEd International, the College's online grants resource and faculty achievement tracking system.

http://www.infoed.org/genius_live/create_new.asp

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ANNOUNCEMENTS

GRATA II Mark your calendars! The Second Annual Grantsmanship, Research, and Teaching Awards Ceremony is coming on February 9, 2002. This year's celebration promises to be even more exciting than last year! This year, In addition to awards for grantsmanship, awards will also be made for teaching and research. We also invite faculty, librarians, and staff with artistic talents who would like to perform at the events to contact us at grants@tcnj.edu. The committee wishes to thank everyone who participated in the nomination process.

CUR The Council of Undergraduate Researchers is currently compiling a new database that will match current high-caliber undergraduate students with prospective graduate schools that will serve their needs best, through research opportunities in specialized fields, supported by NSF. Any undergraduate may go to www.cur.org/ugreg/ to fill out a simple vitae form. CUR is also seeking applications and nominations of colleagues for its online registry which it coordinates with many major funding agencies. . The CUR registry can be found at: <http://www.cur.org/peer/peerregistry.asp>.

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www.tcnj.edu/~grants